



Erosion Control Permit Application

Large Project

Use this form to apply for permit coverage if your project will disturb 10,000 ft² or more of soil (either singly or cumulatively as part of a common plan of development or sale) within the City of Keizer.

THIS SECTION IS FOR INTERNAL USE BY CITY OF KEIZER			BLDG Permit #: _____	PWK #: _____	EC Permit #: _____
Date Received: _____	Date Reviewed: _____	Fee Amount: \$ _____	Payment Date: _____		
Application Status: <input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied: _____					

Applicant Information

Applicant Name: _____	
Applicant Role (check all that apply): <input type="checkbox"/> Owner <input type="checkbox"/> General Contractor <input type="checkbox"/> Developer <input type="checkbox"/> Engineer/Architect <input type="checkbox"/> Other: _____	
Permit Contact Name (if other than applicant): _____	
Phone: _____	Email: _____

Designated Inspector Information

ESCP ¹ Inspector Name: _____	
Company Name: _____	Certification ² : <input type="checkbox"/> CESCL <input type="checkbox"/> ODOT <input type="checkbox"/> Other: _____
24-Hour Phone: _____	Email: _____

Project Information

Project Name: _____	
Project Address (or Tax Lot ID Number): _____	
Total Site Area: _____	Total Disturbed Area: _____
Existing Site Conditions: _____	
Developed Site Conditions: _____	
Construction Activity: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family <input type="checkbox"/> Subdivision/ Partition <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____	
Project Start Date: _____	Project End Date: _____
Check All That Apply: <input type="checkbox"/> Wetland or waterway is on site or within 50 feet of project boundary <input type="checkbox"/> Public UIC to be installed <input type="checkbox"/> Private UIC to be installed <input type="checkbox"/> Project will create or replace at least 5,000 ft ² of impervious surface area <input type="checkbox"/> Cementitious fill to be used on site <input type="checkbox"/> None of the above	

BMPs Must Address the Following:

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|---|---|---|
| <ul style="list-style-type: none"> ● Phase construction activity to minimize disturbance ● Protect/preserve existing vegetation ● Vegetative buffers (esp. along surface waters) ● Dust controls ● Construction entrance/exit ● Staging and refueling areas | <ul style="list-style-type: none"> ● Erosion prevention ● Perimeter controls ● Runoff controls ● Concrete washout ● Inlet/outlet protection ● Dewatering or temporary stormwater management ● Stockpile management ● Waste management | <ul style="list-style-type: none"> ● Spill prevention ● Contaminated soils ● Temporary stabilization methods (matting, plastic sheeting, straw/mulch) ● Permanent stabilization methods (ground cover) ● Stormwater treatment or infiltration facilities |
|---|---|---|

¹ Erosion and Sediment Control Plan (ESCP) also refers to CSPPP

² Inspectors are required to have an approved certification for all projects over 1 acre.

Erosion and Sediment Control Plan Must Include:

- | | | |
|--|---|--|
| <input type="checkbox"/> Vicinity map and property boundaries | <input type="checkbox"/> Vegetative buffers zones and/or protection areas | <input type="checkbox"/> Site inspection requirements and maintenance log |
| <input type="checkbox"/> Project boundaries; include all areas of disturbance | <input type="checkbox"/> All erosion prevention and sediment controls | <input type="checkbox"/> Staging and stockpile areas |
| <input type="checkbox"/> Waterways and wetlands on or adjacent to the site | <input type="checkbox"/> Existing and planned stormwater discharge points | <input type="checkbox"/> Temporary stormwater conveyance systems |
| <input type="checkbox"/> Contours and flow lines showing drainage patterns before and after finish grade | <input type="checkbox"/> Existing and planned storm drainage system | <input type="checkbox"/> Stormwater retention and treatment facilities |
| <input type="checkbox"/> Location of septic drain fields and water wells | <input type="checkbox"/> Standard details for all erosion control measures used on site | <input type="checkbox"/> Impervious structures after construction |
| | | <input type="checkbox"/> Final stabilization plan identifying ground cover types |

Required Site Inspections:

- ▶ Permittee must inspect all BMPs as follows:
During active construction periods: inspect daily (wet weather) or weekly (dry weather)
When site is inaccessible, inspect at an accessible discharge point or downstream location.
During in-active construction periods: inspect every two weeks
After 14 days of inactivity, soil must be covered with mulch, straw or compost (minimum 2 in). After 30 days of inactivity, soil must be stabilized with seeding or heavy mulch (minimum 4 in).
- ▶ A copy of the ESCP must be kept on site at all times. Records must be kept of all site inspections as well as a log of any actions taken to correct deficiencies.

Required BMP Maintenance:

The control measures identified are a minimum requirement for anticipated site conditions. Upgrade BMPs and control measures as needed to comply with the permit and City of Keizer Code Chapter 18 Article IV- Erosion Control.

- ▶ All BMPs must be implemented, installed and maintained by the permittee or their designee.
- ▶ BMPs must be serviced per manufacturer's guidelines.
- ▶ The project site must be stabilized at the end of each workday to ensure no soil leaves the site.
- ▶ Loose soil and material are to be contained on site at all times. 0.5 Cubic foot or more of material that leaves the site is a direct violation of the permit.

Permitting Procedures:

- ▶ BMPs may only be installed once the City approves your application.
- ▶ The permit applicant must call for an initial inspection when all BMPs are properly installed.
- ▶ Upon successful initial inspection applicant will receive an Erosion Control Permit.
- ▶ Permit closure is required at the completion of the project. The final Certificate of Occupancy shall be withheld until the permit closure is completed.

All ground-disturbing activities are subject to the conditions and penalties described in the City of Keizer Code Chapter 18 Article IV- Erosion Control.

SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

I certify that I am the owner of the subject property or I am a legally authorized agent. The information contained in this application is true and correct to the best of my knowledge and belief. I agree to pay all permit fees required by the City of Keizer's Erosion Control Fee Schedule. I affirm with my signature that I have read this application, I am aware of, and agree to adhere to, the conditions of the Erosion Control Ordinance and permit (if issued) for all work done on this site:

Applicant Signature: _____ Date : _____